



ADUR & WORTHING  
COUNCILS

23 August 2019

**Joint Overview & Scrutiny Committee**

<b>Date:</b>	<b>3 September 2019</b>
<b>Time:</b>	<b>6.30 pm</b>
<b>Venue:</b>	<b>QEII Room, Shoreham Centre, Shoreham-by-Sea</b>

**Committee Membership:**

**Adur District Council:** Councillors; Stephen Chipp (Adur Chairman), Joss Loader (Adur Vice-Chairman), Carol Albury, Catherine Arnold, Kevin Boram, Paul Mansfield, Andy McGregor and Lavinia O'Connor

**Worthing Borough Council:** Councillors; roy barraclough (Worthing Chairman), Keith Bickers (Worthing Vice-Chairman), Paul Baker, Margaret Howard, Charles James, Jane Sim, Bob Smytherman and Carl Walker

**Agenda**

**Part A**

**1. Declaration of Interests**

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

**2. Substitute Members**

**3. Confirmation of Minutes**

To approve the minutes of the Joint Overview and Scrutiny Committee meeting of held on 25 July 2019, copies of which have been previously circulated.

**4. Public Question Time**

So as to provide the best opportunity for the Committee to provide the public with the fullest answer, questions from the public should be submitted by 12.00pm Tuesday 30 August 2019

Where relevant notice of a question has not been given, the person presiding may either choose to give a response at the meeting or respond by undertaking to provide a written response within three working days.

Questions should be submitted to Democratic Services  
democratic.services@adur-worthing.gov.uk

(Note: Public Question Time will operate for a maximum of 30 minutes.)

**5. Items Raised Under Urgency Provisions**

To consider any items the Chairman of the meeting considers to be urgent

**6. Call-in Procedure (Pages 1 - 2)**

To note the procedure for the meeting, copy attached as item 5

**7. Consideration of any matter referred to the Committee in relation to a call-in of a decision (Pages 3 - 10)**

To consider a report by the Monitoring Officer, copy attached as item 6

**Recording of this meeting**

The Council will be voice recording the meeting, including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Chris Cadman-Dando Democratic Services Officer 01903 221364 chris.cadman-dando@adur-worthing.gov.uk	Joanne Lee Solicitor 01903 221134 Joanne.lee@adur-worthing.gov.uk

**Duration of the Meeting:** Four hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.